



Texas Association of Fairs and Events Event Evaluator Application

Thank you for your interest in serving as an event evaluator for the Texas Association of Fairs and Events. Please complete the following form to help us more effectively utilize your skills.

Name _____

Event(s) You Represent _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email Address _____

Years of Experience in Fair/Event Industry _____

Event evaluator requirements and instructions:

- Evaluator will be reimbursed for travel, lodging and event expenses such as:
Mileage (to be reimbursed at current IRS approved rate)
Overnight lodging, if required
On-site expenses (i.e. admission, food and beverage tickets)
- Evaluator must coordinate his/her travel schedule and advance information needs with the event's contact person. The evaluator will be given event contact information at least two weeks prior to the event by the TAF&E office.
- Evaluators will be selected to meet the individual needs of each event evaluation request, based on their experience, area of expertise and proximity to the event to be evaluated.

Please list the areas of an event which you feel qualified to evaluate: (check ALL that apply):

- | | |
|--|---|
| <input type="checkbox"/> Tickets and Gates | <input type="checkbox"/> Parking/Transportation |
| <input type="checkbox"/> Food Concessions | <input type="checkbox"/> Sponsor/VIP Services |
| <input type="checkbox"/> Entertainment | <input type="checkbox"/> Commercial Vendors |
| <input type="checkbox"/> Alcohol Sales | <input type="checkbox"/> Educational/Community Exhibits |
| <input type="checkbox"/> General Safety/Sanitation | <input type="checkbox"/> Livestock Exhibits |
| <input type="checkbox"/> Information Services | <input type="checkbox"/> Carnival/Midway |
| <input type="checkbox"/> Other, please list _____ | |

**Return to the TAF&E office at: P.O. Box 1025, Fredericksburg, Texas 78624
Phone: 800/990-1332 Fax: 830/990-1370**